SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

LATE GOVINDRAO WANJARI COLLEGE OF LAW

CD2 - NEW NANDANVAN, NEAR WATER TANK, NAGPUR
440009
gwcl.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Amar Sewa Mandal, Nagpur is an education society running various array of institutes in Vidharbha region. Late Govindrao Wanjari College of Law (GWCL) is one among those institution. Late GWCl has been established with the object of creating eminent professionals in legal field with a zeal for excellence and faith in values. The college started on 16th August 2006 and since then it is running successfully under the able and prospective guidance of Dr. Smt. Suhasini Wanjari, President, Amar Sewa Mandal, Adv. Abhijeet Wanjarri (MLC), Secretary, Amar Sewa Mandal, Dr. Smeeta Wanjari, Treasurer, Amar Sewa Mandal and Dr. Snehal Fadnavis, Principal of Late GWCL. The college offers both LL.B. (5years) and LL.B. (3years) degree courses. College also offers LLM Course in Constitutional Law and Administrative Law, Business Law and Criminal Law. The college focuses not only on academic development but also on the overall holistic development of students. Therefore, various guest lectures of eminent speakers, Moot Court competition, Group Discussion, Debates, Elocution are arranged from time to time.

Late GWCL is developing rapidly with focus on imparting quality legal education and striving to create professionals who can compete not only at national level but also at global level.

Vision

The Vision of Late GWCL is to develop dynamic lawyers & legal professionals through innovation & excellence. Late GWCL seeks to develop a knowledge based society with clarity of thoughts & charity at hearts to serve humanity with integrity. Our vision is to develop the institute into a center of excellence in professional legal education & to serve the nation by nurturing & developing law professionals & lawyers who would contribute to nation building

Mission

Late GWCL has set its Mission as to empower youth to be lawyers of tomorrow with absolute discipline, quest for knowledge and strong ethos to uphold the spirit of professionalism. Efforts are taken to provide quality education at affordable cost for the upliftment of students from backward classes & rural areas. At Late GWCL, we constantly strive to create an environment of opportunity & learning for our students who graduate to be qualified, professional & knowledge driven advocates. Our Mission is to equip & empower the youth & contribute towards social transformation.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Pro-Active Management providing the required support and encouragement.
- Pioneer in Legal Education in offering quality legal education.
- Engaging efficient, dedicated and experienced Faculty.

- Availability of excellent Infrastructure.
- College has a Green Campus.
- Well-equipped and digitalized library with remote access facility.
- Individualistic attention to students with adequate student – teacher ratio.

Institutional Weakness

- Self financing
- Affiliated institution under University
- Concerns regarding the academic autonomy
- Need to increase in enrolment students.
- Inadequate industry institution interaction
- Increase in research and publications by faculty.
- Challenges in channelising the students in placement service
- Less number of students outside Maharashtra.
- Lack of autonomy in curriculum designing.

Institutional Opportunity

- Securing NAAC Accreditation with good grade.
- Admission of students from different parts of the country.
- Well-connected college Alumni Network.
- Potential to develop as Model Law Institution among stake-holders.
- Increase in opportunities and career growth in the legal domain.
- Organising National Moot Courts Competition.

Institutional Challenge

- No external funding support.
- Regulatory concerns from the University stalling the academic autonomy.
- More focus on reaching par Academic Performance
- Increase in the percentage of placement of students
- Inter-disciplinary research initiatives
- Financial support from Alumni for development of college.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institute being affiliated to RTM Nagpur University, Nagpur adopts to syllabus prescribed by the university. However, the institute develops innovative and creative methods by using ICT tools for the effective delivery of curriculum.The identified gaps in curriculum are bridged by value added programs and life

skills programs designed class wise for all classes of UG and PG. The faculty members are also encouraged to attend and participate in orientation programs/ activities organized the University. New Credit Based System (NCBS) implemented from Academic Year 2019-20 in UG & (CBCS) for Academic Year 2016-17 in PG.

The institution adheres to the academic calendar and teaching plan for effective delivery of curriculum. The institute also addresses and integrates issues relevant to Gender Equity, Environment and Sustainability, Human Values and Professional Ethics in addition to curriculum prescribed by the University. The students are encouraged to undergo study tours and field visits in their tenure of study. The institute has structured feedback mechanism on design and review of syllabus from all the stakeholders including Students, Alumni, Parents and Teachers for effective delivery of curriculum.

Annual curricular activities and extracurricular activities are made by above general information by college administration in the form of Academic Calendar. As per goal and objectives, it is implemented in academic calendar. In this Academic Calendar planning of all programs in the year is included. It includes, admission process planning to University Examination activities according to the course. Starting of theory, classroom orientation, court visits, jail visits, internship, dissertation, NSS & sport activities, annual function, Internal & External viva-voce, Internal practice examination, Planning of various committees, National integration programs etc.

Teaching-learning and Evaluation

The learning process is paced according to the needs and abilities of the students. The College begins with induction analysis and adopts various learner centred methods. College has introduced mentor-mentee system to understand the students concern individually and to guide them accordingly. The teachers are well equipped with the different pedagogical methodologies blended with modern ICT tools to benefit the students comprehensively. Learning process continues even beyond the classrooms under the guidance of teachers. Designing the lesson plans with innovative teaching methods and recording the teaching in teachers diary regularly is a common practice in the college. The students are taught in a manner to achieve necessary learning outcomes in terms of Course Outcomes (COs), Programme Outcomes (POs) and Programme Specific Outcomes (PSOs). There is continuous evaluation of both students as well as teachers to ensure quality education. To the students the College conducts Continuous Internal Evaluation (CIE) regularly in an organised, time-bound and transparent manner. For the teachers college takes feedback from the students and teachers submit self appraisal form for their assessment by the Principal. To enhance the knowledge base of the students college regularly conducts special lectures on emerging areas and conducts various other co- curricular activities like moot court competitions, model parliament competitions, debate competitions etc. The faculty members are encouraged to use Information Communication Technology, Clinical Methods in teaching and learning process. The programmes aim at sensitizing students on cross-cutting issues relevant to the current pressing concerns both nationally and internationally such as gender, environment and sustainability, human values and professional ethics, development of creative and divergent competencies.

Research, Innovations and Extension

The college promotes research culture by encouraging faculty and students to undertake research activities like projects, attend faculty development programmes and write and publish research articles. Updated latest editions of volumes and reputed refereed journals, wifi enabled campus with high-speed broadband internet connectivity etc. facilitate research activities. The college provides legal awareness to the community in general

and weaker sections in particular and various extension activities like N.S.S., Legal Aid Programmes etc. are organized regularly. For the promotion of research, College incentivises faculties participating in seminars, conferences by providing travel allowance and leave concessions. To ensure that institution mutually grows with other institutions of national importance, College has entered into MOUs with various the Law Firms & reputed institutions. These MOUs have facilitated faculty and students to have exchange between the institutions and also sharing of resources and infrastructure.

Infrastructure and Learning Resources

Adequate infrastructure with modern amenities is provided to make learning more comfortable and enjoyable. The college has infrastructure with well-equipped, classrooms, library and seminar hall as per requirement of affiliating university.

Beautiful garden is in the campus to make the stay of the students more pleasurable and homely. Various learning resources like updated books, reports, journals, magazines, unlimited free internet access with wi-fi network for both faculty and students are provided. Provision for separate boys and girls common room has also been made.

The College library, with a vision to provide ideal learning and research facility, provides services such as automated library services namely OPAC and bar-coded circulation, access to e resources, wi-fi access and library with reading room. The standard library facilities like reference access, new arrivals, newspapers, regular library orientation, printing & photocopying with ample space for individual reading are also extended to the students and faculty.

The College has an excellent IT Infrastructure viz., adequate points to access e-resources, wi-fi access throughout the campus with a leased internet connection. The management provides ample budgetary resources to develop and maintain infrastructural facilities. The physical infrastructure is maintained by an engineer who is in charge of maintenance of building. IT infrastructure and certain other facilities are maintained through annual maintenance contracts.

The maintenance procedures are defined to take care of maintenance of infrastructure including seminar halls, classrooms, and other student support facilities.

Student Support and Progression

Students are integral part of the institution. All the activities of the college are students centred providing them opportunities to exhibit their skills and talents. Mentor-Mentee, Grievance Redressal, Anti-Ragging& Women Internal complaint (ICC), alumni association, linkages etc., are the prominent activities of the institution for the purpose of student progression.

Students are given adequate space to participate in the co-curricular and extracurricular activities of the college through which they are given exposure to develop in a healthy manner. Students are helped to secure a scholarship or other similar freeships under Governmental schemes. Students are trained in various capability enhancement programmes. The Student Council of the College is active and involved in the organisation of various events hosted by the College, be it curricular, co- curricular, cultural or sports. Students are participating in NSS, awareness camps, blood donation camps, environment awareness programmes etc.

Governance, Leadership and Management

Governance is purely democratic. Responsibilities are decentralized. The principle of consensus decides initiatives and policies. Constructive ideas are honoured. The top management plays a pro-active role and infuses enthusiasm among the staff. Due care of the needs of the staff is taken on priority in order to make them more efficient and functional through various welfare schemes and facilities.

Principal, IQAC coordinator play an important role in framing and implementation of quality policies in consultation with the active support of other faculty members and students.E-governance system is used for planning and development, administration, finance, student admission and examination. The College helps its employees with many monetary and non-monetary benefits. Further, the College provides training and orientation to its staff within and out of the campus. For the effective teaching and learning process the college conducts guest lectures, trips for experiential learning, court visits, ICT enabled teaching etc. It also conducts Legal Awareness Programs including Moot Court, Client Consultation etc. The College takes feedback from students for quality improvement. The College regularly conducts financial as well as an academic audit for ensuring optimum and proper utilisation of funds. The College raises funds from students and alumni the same is used for ensuring quality clinical legal education.

Institutional Values and Best Practices

The college has girls' and boys' common rooms and also separate provision for facilities of differently abled (Divyangjan) students.

The college takes sufficient measures to arrange the programs related to gender equity promotion,social responsibilities, national festivals, birth/death anniversaries of great personalities.

The college promotes use of Renewable Energy (Solar), LED bulbs. Solid, liquid and e-waste management process is well structured. College has rain water harvesting and harvested water is used for maintaining green initiatives of institute. Institute follows green practices such as tree plantation, plastic free campus, paperless work to achieve an environmental consciousness and sustainability.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	LATE GOVINDRAO WANJARI COLLEGE OF LAW
Address	CD2 - New Nandanvan, Near Water Tank, Nagpur
City	Nagpur
State	Maharashtra
Pin	440009
Website	gwcl.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	Snehal Fadnavis	0712-6992333	9665205666	-	gwcl.naac@gmail.com
IQAC / CIQA coordinator	Archana Sukey	0712-6992334	9545622342	-	archanasukey@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Maharashtra	The Rashtrasant Tukadoji Maharaj Nagpur University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	24-04-2015	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
BCI	View Document	01-06-2016	12	

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	CD2 - New Nandanvan, Near Water Tank, Nagpur	Urban	0.52	1496.91

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)

Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	LLB,Law	36	Any Graduate	English	60	60
UG	BA LLB,Law	60	HSC	English	60	56
PG	LLM,Law	24	LLB	English	25	25
PG	LLM,Law	24	LLB	English	25	21
PG	LLM,Law	24	LLB	English	25	18
PG Diploma recognised by statutory authority including university	PG Diploma,Law	12	Any Graduate	English	25	7

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				10
Recruited	0	0	0	0	0	0	0	0	0	10	0	10
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				6
Recruited	0	0	0	0	0	0	0	0	0	6	0	6
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				9
Recruited	6	3	0	9
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	5	0	5
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	11	0	11
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	2	0	0	2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	203	1	0	0	204
	Female	151	2	0	0	153
	Others	0	0	0	0	0
PG	Male	89	0	0	0	89
	Female	47	0	0	0	47
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	5	0	0	0	5
	Female	2	0	0	0	2
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	45	30	20	33
	Female	26	17	13	25
	Others	0	0	0	0
ST	Male	6	4	5	7
	Female	2	0	1	1
	Others	0	0	0	0
OBC	Male	56	32	37	56
	Female	44	30	32	28
	Others	0	0	0	0
General	Male	153	95	87	79
	Female	96	72	80	91
	Others	0	0	0	0
Others	Male	10	9	11	12
	Female	13	6	9	13
	Others	0	0	0	0
Total		451	295	295	345

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The choice-based credit system in higher education is founded on the fundamental idea that students have a choice and freedom. Students can choose from a variety of subjects at colleges. Students can select subjects based on their interests and the number of credits required for that semester. They will then take theory and practical classes in order to earn credits. They pass the semester once they earn the required credits.The grading method is thought to be superior to the traditional marks system, and as a result, it is used by the best universities in India and internationally. As a result, a uniform grading system is desirable.

2. Academic bank of credits (ABC):	Under the university, the institute will also offer an online repository for all academic awards under the Digital India Program. Our university is working towards the nad.digitallocker.gov.in platform in which the National Academic Bank of Credits (ABC) portal will be integrated. The institute is already following a choice-based credit system for all of its programs and will follow the process related to the ABC as directed by the Academic Council of RTMNU. The institute will formally register in the ABC portal as soon as the resolution is being approved by the higher academic bodies.
3. Skill development:	National Education Policy 2020 focuses on technical and soft skill development of under-graduate and post graduate students to increase employability of the students. This will help to enhance the employability of our graduates as per the industry's current human resources requirements. Value Added Programs are introduced by the college to march towards the implementation of NEP in the real sense.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	According to NEP Policy, art and culture are important linked to heritage languages. Distinct languages have different ways of 'seeing' the world, and a language's structure influences how a native speaker perceives their environment. We strive to bind our culture and multi-linguistic dialogue in our everyday learning for the holistic development of students.
5. Focus on Outcome based education (OBE):	The college has taken gradual steps to acquaint our teaching staff as well as students regarding the important terminology like program objectives, program specific objectives, course objectives and learning objectives. The college has policy to train all the faculties towards understanding, applying, analysing, evaluating and being creative as well. Apart from these, faculties focuses on imbibing social and entrepreneurial skills in the students thus making him/her an active participant towards nation building.
6. Distance education/online education:	Since March 2020, when the country was put on lockdown due to the outbreak of Coronavirus, online classes have become very common and have taken centre stage in students lives. Due to Covid-19 pandemic, educational institutions in the country have increasingly evolved in using digital platforms

for engaging classes, conducting conferences and meetings. Institute has successfully imparted all its course content delivery in online mode during the Pandemic (COVID-19) and also conducted online examinations successfully. Online Education is a new way of thinking about education.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
173	173	186	186	186

File Description	Document
Data Template	[View Document](#)

1.2

Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped)

Response: 46

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
454	295	295	345	376

File Description	Document
Data Template	[View Document](#)

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
110	110	110	110	130

File Description	Document
Data Template	[View Document](#)

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
145	91	98	94	124

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	15	17	19	17

File Description	Document
Data Template	[View Document](#)

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
22	22	22	22	22

File Description	Document
Data Template	[View Document](#)

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 11

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
9.85	4.32	6.01	2.62	3.64

4.3

Number of Computers/ laptops

Response: 15

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

College follows the curricular design as prescribed by Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur and Bar Council of India, New Delhi.

The principal and staff develop various strategies for the effective implementation of the curriculum in the staff meeting. Teachers are informed to prepare teaching plan before hand and are encouraged to impart the curriculum apart from regular traditional classes through innovative teaching methods like use of ICT enabled classes, assignments, group discussions, projects, presentations, role play simulations etc.

The teachers and students participate in wide-ranging programs such as Seminars, Workshops, Debates, Guest Lectures and Moot courts.

Students of Law are encouraged to pursue career options in various areas like Academics, Judicial Services, Advocacy, Law Officer, Legal Advisor, and or being placed in Law Firms.

The College ensures effective curriculum delivery through systematic and strategic transparent mechanism which is as follows:

Academic Calendar

- Academic Calendar is prepared before commencement of academic session as per RTMNU academic schedule.
- Calendar includes curricular & Co-curricular activities of College.
- The distribution of workload is also allotted in the Academic Calendar and circulated amongst all the faculties through and in hard copies too.
- Regular meetings are also conducted to execute the same rigorously.

Time Table

- The college gets prepared the Time-Table and instructions are given for effective implementation of the curriculum as per rules prescribed by the Nagpur University and BCI.
- The Time-Table is displayed on Notice-Boards and also sent to the students through Whatsapp groups.

Course Coverage

- The Teaching Plan is prepared by each and every faculty in the beginning of the academic session and the same is submitted to the Principal.

- The course completion certificate is issued by the Principal at the end of each semester.

Methodologies:

- The College employs highly interactive methodologies to teach students which include Lecture Method, Case Study Method, Group Discussion Method etc.
- The main emphasis is on Moot Courts where the students participate in a Court Environment & students prepare Memorials based upon their arguments from both sides.
- This has improved the argumentative skills of the students, creating confidence in them & helping in learning the preparation of arguments.
- Most of the teaching in classes is conducted through Power Point Presentations.

Regular check is done for the proper conduct of effective curriculum delivery through conduct of meetings at regular intervals. During COVID-19 lockdown period online classes and tests were conducted to complete the syllabus by using various tools and methods.

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college adheres to the academic calendar for the proper and smooth conduct for Continuous Internal Evaluation.

- The College strongly believes in transparency in its functioning and also maintains it.
- The Academic Calendar is properly displayed on the Notice Boards, so that it can be communicated to the students.
- Academic Calendar lays down a very strong pillar of the academic delivery. It further propagates the Vision and Mission of college.
- Preparation of academic calendar immensely contributes in achieving the Continuous Internal Evaluation. The Academic Calendar helps as a source of information and planner for students, faculty, staff, and other stakeholders of the College.
- It encompasses all the processes of the college such as, the Student section, Academic, Cocurricular and Extracurricular activities.

Continuous Internal Evaluation with Academic Calendar :-

1. **Class and Time-Table :-** The Time-Table is prepared in the beginning of academic session for each class and the same is circulated through Whatsapp Groups among the students by the respective Class Coordinators for their kind reference. And it is also displayed on the notice boards.

2. **Course File and Teaching Plan :-** After the allocation of subjects to the faculty, the course file is being maintained by each and every faculty consisted detailed teaching plan also. It also consisted various details i.e. time-table, attendance, result , course outcomes etc.

3. **Internal/Preliminary Examination :-** There is a culture of conducting class tests and Preliminary

Exams at regular interval and which already being mentioned in Academic Calendar. The schedule for the same is announced in advance. After that the answer sheets are evaluated and the answers are discussed with the students.

4. **Assignments and Presentations :-** The Assignment is an additional part of Continuous Internal Evaluation. Assignments are assigned to the students and a certain date is given for submission. The respective subject teachers ask presentation of allotted topics from the students, this enhances their presentations & communication skills, which is immensely essential for law field.

5. **Student Feedback :-** The College takes feedback from the students about the curriculum, syllabus coverage, applicability of curriculum in daily life, content delivery etc.

6. **Academic Monitoring :-** All the faculty members maintains teaching plans and the same is monitored by the Principal & IQAC for the improvement of the college.

1.1.3 *Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and other colleges and/are represented on the following academic bodies during the last five years*

1. *Academic council/BoS of Affiliating university*
2. *Setting of question papers for UG/PG programs*
3. *Design and Development of Curriculum for Add on/ certificate/ Diploma Courses*
4. *Assessment /evaluation process of the affiliating University*

Response: 1. All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 83.33

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 5

1.2.1.2 **Total number of Programs offered by the institution for last five years**

Response: 6

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.2.2 *Number of Add on or value added courses /Certificate programs offered during the last five years*

Response: 24

File Description	Document
List of Add on /Certificate programs (Data Template)	[View Document](#)

1.2.3 *Average percentage of students enrolled in Add on or value added courses /Certificate programs as against the total number of students during the last five years*

Response: 60.28

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
454	295	142	104	87

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 *Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainabilityetc. into the Curriculum*

Response:

The cross –cutting issues like Gender, Environmental Sustainability, Human Values and Professional Ethics etc., find an ample space when it comes to applying them positively into the curriculum. The affiliating university designs the curriculum in accordance with BCI norms however, college makes sincere efforts to integrate the cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum through various ways such as organising workshops, seminars etc on Women's Rights, Human Rights of the Vulnerable sections of the society, Special Lectures on environmental issues and Seminars on gender related issues in order to enable the students to understand their subjects in a better manner. We believe in maintaining healthy environment for all its

students.

In the following courses, the issues like Gender, Environment and Sustainability, Human Values and Professional Ethics are addressed.

1. Constitutional Law

2. Environmental Law

3. Public International Law

4. Human Rights Law

5. Jurisprudence.

6. Family Law I and Family Law II

7. Professional Ethics and Professional Accountancy Systems for Lawyers.

 8. Moot court exercise and internship

9. Alternative Dispute Resolution System

Gender- College conducts workshops and sensitization programmes for women and has established Committee for Prevention of Sexual Harassment to address their grievances' and conducts various programmes like health awareness for women etc.

Environmental Issues :- NSS unit and Extension Activity Cell of the college conduct Tree Plantation, Tobacco Free Awareness programmes, Cleaning College Campus, Road Safety Awareness Program etc. College conducts Swachhata Abhiyan every year to create awareness about environmental issues amongst students and public.

Moral and Ethical Values:- The college conducts various guest lectures and extension activities throughout the academic year to inculcate moral and ethical values among the students. The celebration of National festivals, Birth Day of eminent personalities like Mahatma Gandhi, Dr. Babasaheb Ambedkar encourages the students to inculcate moral and national values.

Human Rights – College conducts workshops and seminars on issues of Human Rights. This includes workshop on prevention of domestic violence, special lectures on human rights, gender justice. College celebrates Human Rights Day and Constitution day to inculcate human values and objectives of Constitutional values in the students.

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 7.75

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
14	14	14	14	14

File Description	Document
Institutional data in Prescribed format	[View Document](#)

1.3.3 *Percentage of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,(Data to be given for the latest completed academic year)*

Response: 50.22

1.3.3.1 **Number of students undertaking** *Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships/ field projects etc.,(for the latest completed Academic year)*

Response: 228

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders*

1. *Students*
2. *Teachers*
3. *Law-firms/Judges/Sr. Counsels and employers*
4. *Alumni*

Response: A. All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)

1.4.2 *Feedback process of the institution may be classified as follows: (Opt one)*

Response: A. Feedback collected, analysed and consolidated action taken on feedback for last five years available on website

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 69.81

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
202	131	142	166	150

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
220	220	220	220	260

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.1.2 Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 67.1

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
83	62	69	95	71

File Description	Document
Average percentage of seats filled against seats reserved	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 *The institution assesses the learning levels of the students and organises special Programmes/ have policies in place for different levels of learners*

Response:

The college assesses the learning levels of the students after admission through class test after teaching initial few topics in the syllabus of respective subjects and the marks obtained in the previous examination which facilitates teaching and learning process**.**

Activities/Programmes for Advanced Learners

- The advanced learners are identified by the faculty through curricular and co-curricular activities
- Once the advanced learners are identified through the induction class test, institution takes special care to promote the learning needs of such advanced learners
- For advanced learners, opportunities are provided to them to participate in Moot Court competitions, Debates, Value Added Programs and other activities.
- They are motivated to publish research papers in various seminars and conferences.
- The Participation in classroom discussions and interactions is another instance of assessing the progress of advance learners.
- The mechanism to identify Advance Learners is done under the guidance of the policy made by the college.

Activities/Programmes for Slow Learners

- Each student gets to interact on a one-to-one basis regarding academic, personal and psycho-socio issues with the mentors under the supervision of a faculty.
- The problems of the students are also identified through the parents feedback if any.
- Slow Leaners are identified on the less marks obtained in University Exams as per the policy of Slow Learners in each subjects.
- Remedial classes are organised by teacher of all subjects before the examinations to help students score and pass in exams.
- Students are informed by putting up notice on notice board about the remedial coaching.
- Career guidance and Orientation classes are provided to slow learners to keep them inspired.
- Students are encouraged to participate in the various competitions.
- Study material are also provided to the students by the respective subject faculty.
- The mechanism to identify Slow Learners is done under the guidance of the policy made by the college.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 28:1

2.3 Teaching- Learning Process

2.3.1 *Student centric methods, such as experiential learning, participative learning peer learning, team teaching, case law method and problem solving methodologies are used for enhancing learning experiences*

Response:

1. **Visit the Courts, Advocate's office/Chamber etc:** Continuous efforts are being made by the institution to enhance learning experiences of students by organizing Jail visits, Court observations, High Court visits. It enables the students to learn the functioning of the Court and professional code of conduct. They observe the argumentative skills, reasoning skill and research skill of the advocates and the manner in which the case is presented before the court. Students are also motivated to visit Police stations, District and Session Court, High Court, Supreme Court, Jail visit and government oganisations to get practical experience about implementation of laws.

2. **Legal Aid Clinic / Legal Awareness Programmes**: College has constituted legal aid cell which is monitored by legal aid committee to conduct legal awareness programmes in schools, colleges, villages and various governments' organisations. College encourages students to participate in legal aid/ awareness programmes. Students by participating in regular legal aid/ awareness activities are enabled to know the various practical difficulties in successful implementation of laws and various government policies. Students develop various skills through legal aid activities like, understanding skills, leadership quality and problem solving ability.

Participatory Learning Methods

1. Seminars, Quiz & Group Discussions: Every student prepares a paper on a topic assigned by the course teacher which he presents on a specified date in the class. The student is also assigned with case laws for which he is expected to come up with the critical analysis. For Quiz and group discussion teacher assigns the specific burning topics/ case laws to the students in advance in the class.

2. Outreach Activities: Every year the college conducts NSS special camps in which faculty as well as the student volunteers through their combined participation in community service get a sense of involvement in the task of nation building. The special camps provide unique opportunities to the students for group living, experience sharing and constant interaction with the community. This special camp provides unique opportunity to the students to participate in outdoor activities, community welfare programmes, blood donation camps, Medical and health checkup camp including various legal awareness programmes etc.

3. Environment, Constitution and Human Rights: Under the banner of these clubs college conducts many environment awareness programmes. Students learn Constitutional law and Human Rights law more effectively by participating and conducting the programmes.

Problem Solving Methodologies

1. Moot Court Training / ADR / Client Counselling: The College regularly conducts Moot Court, Group Discussions, Simulation Exercises, Negotiation Competitions. They are also given weekly training by assigning a hypothetical situation to which they have to come up with their findings. Students are also encouraged to participate in Law fest and other activities where they learn team spirit and its importance

for success.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Learning Management System (LMS) & E – Learning Resources

- Information & Communications Technology (ICT) enabled teaching methodologies and advanced technology is being followed by the faculty members in class rooms with the help of internet ports.
- The use of multimedia teaching aids like, LCD projectors, computer/laptops systems are usually in use in classroom with the help of Internet ports.
- The Library of our college is equipped with e-resources. We provide open access of E-Books to the students.
- Sufficient numbers of Books & Journals are available in the library. The Research journals are available in the Library.
- The College conduct seminars, workshops and guest lectures on the new developments in the core subjects for effective teaching and learning by the faculty members and students in each semester.
- Seminar Hall is well equipped with multimedia facilities using ICT enabled tools. Lectures by Senior Legal Academicians & Legal Practitioners are conducted in seminar hall using ICT facilities.
- Teaching Learning Effectiveness especially in the context of COVID-19 Pandemic, the classes were conducted through Google Meets, and provide videos on various subjects were provided online.

During the pandemic situation, the College conducted different Online Activities –

1.Webinar

2.Online Quiz Competition

3.Inter Institutional Legal Essay Writing Competition

4.Online Guest Lecture

2.3.3 *Ratio of faculty mentor to students for academic and other related issues (Data for the latest completed academic year)*

Response: 28:1

2.3.3.1 *Number of faculty mentors assigned to students for academic and other related issues:*

Response: 16

File Description	Document
Institutional data in prescribed format (Data Template)	View Document

2.3.4 *Percentage of Students identified as mentors for mentoring other students for academic and other related issues (Data to be provided only for the latest completed academic year)*

Response: 27.53

2.3.4.1 **Number of Student mentors/teaching assistant identified for student to student mentoring (Latest completed academic year)**

Response: 125

File Description	Document
Institutional data in prescribed format (Data Template)	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 76.36

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document

2.4.2 *Average percentage of full time teachers with Ph. D. / LL.D during the last five years (consider only highest degree for count)*

Response: 36.76

2.4.2.1 *Number of full time teachers with Ph.D./LL.D year-wise during the last five years*

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	7	7	7

File Description	Document
List of full time teachers with Ph.D./LL.D. and number of full time teachers for 5 years (Data Template)	View Document

2.4.3 *Average teaching experience of full time teachers (Data for the latest completed academic year in number of years)*

Response: 4.56

2.4.3.1 **Total experience of full-time teachers**

Response: 73

File Description	Document
Institutional data in prescribed format (Data Template)	View Document

2.4.4 *Measures taken by the institution for faculty retention*

Response:

Hiring and retaining outstanding faculty are institutional priorities which support our efforts to provide a high-quality student learning experience, to promote scholarly excellence, and to engage in impactful outreach and engagement.

While most retention efforts include a request for increased salary, there are many other components that can be considered as part of a retention effort, for example:

• An increase in base salary.

• A promotion or named chair.

• Summer salary support is provided.

• Funding in support of the faculty member's research/creative activity, e.g., support for a post doc fellowship, graduate assistant, or staff member.

- Funding to support / attend professional development programs.
- Providing Welfare Schemes and Insurance.
- Provision for Maternity Leaves, Medical Leaves and Duty Leave is also there.

Creating an inclusive, warm, and supportive environment to improve faculty retention is the main agenda of our college.

2.5 Evaluation Process and Reforms

2.5.1 *Mechanism of internal assessment is transparent and robust in terms of frequency , mode and innovation introduced in the internal evaluation*

Response:

RTMNU has introduced Internal Assessment at LL.B. , B.A.LL.B. L.L.M Programmes. For that college at its at its own level conducts its one class test, assignment, presentation and finally prelims examinations.

Continuous Internal Evaluation system for evaluating the academic performance of the students is done by referring guidelines given by RTM Nagpur University. Out of the 100 Marks per course, the institute level assessment marks are awarded out of 20 Marks and end semester examination is conducted for 80 Marks by the university.

For determining the college level 20 marks assessment in LL.B. , B.A.LL.B. L.L.M Program, continuous internal evaluation is done in the following manner:-

Sr.No	Particular	Marks
1	Attendance	5
2	Assignment/Presentation	5
3	Unit Class Test	5
4	Prelims Exam	5

Frequency of the internal assessment is maintained by-

Sr.No	Particular	Frequency	Monitored by
1	Attendance	Daily	Faculty and Principal
2	Assignment	Once in a semester	Subject Teacher
3	Oral	Once in a semester	Subject Teacher
4	Presentation	Once in a semester	Subject Teacher

Transparency in internal assessment is maintained by-

1. Displaying Continuous Internal Evaluation Norms.

2. Displaying attendance of the students on notice board at the end of every month.

3. Sharing of evaluated assignments with each individual student.

4. Sharing evaluation report of subject presentation/ viva-voce seminar by panel of faculty.

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2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The Students need to apply to the University for Correction in marks and re-evaluation in a particular subject in the External Examination as per the procedure laid down by RTMNU. The office of the college guides the student about the process. The process is also explained on the RTMNU website for errors like the mark sheets indicating that the student was absent. The college promptly sends the duly certified attendance sheet to assist in locating marks in exam branch and correcting discrepancies.

There is complete transparency followed in the Prelims Examination. At the beginning of the semester, faculty members inform the students about the Prelims Examinations which will be conducted at the end of the semester.

- The Prelims Examination schedules are prepared and communicated to the students well in advance.
- To ensure proper conduct of Sessional Examinations, teachers are appointed to each hall as an invigilator. Evaluation is done by the subject faculty members within a week from the date of examination.
- The answer sheets of the students are distributed to them for the verification by the students. The independent learning, practical approach to the real-time applications is tested by viva voce for courses.

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

- Program outcomes and Course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students.
- Vision and Mission, Syllabus of LL.B.(3yr) and BALL.B. (5 yr), L.L.M (2 years) Admission Enquiry form and Course, Photo Gallery (all activities), Infrastructure & Mandatory Disclosure, Alumni Registration, Virtual Tour &; College Magzine are displayed on the Website of the College.

The outcomes of the programme can be summarised as

- To develop the ability to deal with different types of legal issues and laws,
- To gain knowledge about the Bar Council Registration.
- To analyse and understand changes in regard to rule of Law, economic reforms, human rights, women's rights, rights of children, elderly, sick and disadvantaged segments of the Population.
- Equip students with strong fundamental concepts in law and legal education.
- An ability to identify, formulate and provide systematic solutions to legal problems.

The objectives of the programme can be summarised as follows

- To aware the students with a sound understanding of legal knowledge.
- To help the students with various skills required in their career.
- To encourage the students with the knowledge of legal practice.

Regular Updates on website & social media communication app such as WhatsApp, make our students and teachers duly informed about the academic activities

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Evaluation system

The Institution is committed to attain PO's, PSOs and COs. To measure the attainment of these outcomes institution has developed mechanism as follows:

Activities are monitored and recorded and that record helps us to evaluate the progress of the students. College conducts Internal Assessment Tests, Seminar Presentations on the basis of assignment areas as per the norms of the RTM Nagpur University, Nagpur. With these evaluative processes the college evaluate every student's understanding of the subject and ensure the faculty in charge duly attends to the weakness and mistakes of the students in order to enhance their critical thinking and the attainment of programme outcomes.

College also conducts many co-curricular activities such as debate, moot court etc. to the students right from the beginning. The competitions will be conducted regularly at inter and intra class level to evaluate their reasoning, communication and problem solving techniques. The students are encouraged with attractive incentives to participate actively in the competitions. Teachers evaluate the students through various co-curricular activities and it helps them to work on their flaws and it also helps them to improve their skills.

Students are encouraged to become members of various cells like NSS Unit, Legal Aid Committee, Moot Court Committee etc to get them leadership qualities. The committees take up many programs at urban and rural areas in order to give the students a sense of reality of the struggles of those in need of legal assistance and to serve the true purpose of law course which is to protect the interests of every individual irrespective of their social and economic status and also to encourage pro bono work. Study of law course will become fruitful when the students will participate in all activities to learn things that books cannot teach. To give this experience, internship in the legal field has been made mandatory for every student which enables them to enter and survive in the legal field with relative ease. Furthermore students are evaluated on a regular basis on their seminar presentation, research projects and clinical course assignments and other activities in classes by the course teachers to arrive at the outcomes so intended to be delivered by concerned course.

2.6.3 Average pass percentage of Students during last five years

Response: 65.45

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
136	78	52	40	70

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
152	91	98	94	124

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.99

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document](#)

3.1.2 *Total Number of Seminars/conferences/workshops conducted by the institution during the last five years*

Response: 10

3.1.2.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

File Description	Document
List of workshops/seminars during last 5 years (Data Template)	[View Document](#)

3.1.3 *Funded Seminars/ Conferences /workshops*

Response: 0

3.1.3.1 Amount received through funding from Government and Non-Government agencies for Seminars/Conferences and workshops during the last five years(Amount in lakhs*)*

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The Institution has created an ecosystem for innovations. Following are some examples of them.

GWCL has created an ecosystem for Research and Innovation by

(i) recruiting and developing desirable human resource.

(ii) taking initiative for creation and dissemination of knowledge.

(iii) establishing state of the art infrastructure.

The Institution provides a conducive environment for promotion of Innovation and Incubation. All required facilities are provided and Guidance is extended to the students. Students are encouraged to actively involve in the application of technology for societal needs. Necessary support and guidance is provided for Documentation, Publication of Research Papers.

- Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organised. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field.
- Faculty members are encouraged to undergo professional development programmes and organise and participate in Conferences, Seminars and Workshops.
- The institute has a well-defined and faculty development policy. Faculty members are encouraged and financially supported to guide research.
- GWCL has signed MoUs with prestigious academic institutions and industry to facilitate knowledge.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 10

3.2.2.1 *Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR),Entrepreneurship, Skill development Frontier/ contemporary areas researches in law and judicial trends year wise during the last five years*

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)

3.3 Research Publications and Awards

3.3.1 *Percentage of teachers recognized as research guides*

Response: 0

3.3.1.1 **Number of teachers recognized as research guides**

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 1.31

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	10	8	2	2

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 2.02

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	12	8	11	2

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The Extension activities are a form of interaction between the institute and the community. Extension activities are an integral part of legal Education. The college faculty and students are involved in multifarious NSS & Extension activities for promoting the idea of institute's neighbourhood community network. The Extension activities are integral to UG/PG teaching at the college. Engagement of students in these activities is the first window to observe life closely at the grassroots.

NSS Unit & Extension Activity Cell :

NSS unit of the college consists of 50 volunteers. NSS unit conducts regular activities like Shramdan, Swachata Abhiyan, Tree plantation programme, Blood donation camp and other extension activities in the neighbourhood community by conducting sensitising programmes on social issues. The NSS unit in association with the Legal Aid Cell regularly conducts door to door legal awareness programs pertaining to various aspects such as Right to education, Consumer laws, Cyber law etc.

NSS volunteers conduct legal awareness rallies on various aspects of social importance such as Voting Awareness, Importance of of births and death anniversaries of national hero, Road Safety, Consumer Awareness, Right to Education etc.. Every year a village camp by the NSS unit where the volunteers render their social service and disseminate legal awareness among the villagers.

IMPACT ON STUDENTS

The extension activities enabled the students to understand the practical problems of the society. The extension activities made the students to realise their socio legal responsibility.

Students are benefited with various skills like research, probing, public speaking, convincing, etc socialisation of Students

IMPACT ON SOCIETY

Dissemination of legal information among the society helps to achieve socio legal stability. Society is made aware about the various privileges under the prevailing laws and various

government schemes.

Needy people of the society are taken to the legal services authority for proper legal redressal. Simplification of Law and Legal Process, and Discussion of law in local languages enable the people to understand the law and legal process easily.

3.4.2 *Total Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by the institution/teachers/research scholars/students during the last five years*

Response: 14

3.4.2.1 *Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by institution/teachers/research scholars/students year wise during the last five years*

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	2	3

File Description	Document
List of innovation and award details (Data Template)	[View Document](View%20Document)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 20

3.4.3.1 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
6	6	3	2	3

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years (Data Template)	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 65.02

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
250	365	195	139	150

File Description	Document
Institutional data in prescribed format (Data Template)	View Document

3.5 Collaboration

3.5.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 18

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	3	3	4

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	[View Document](#)

3.5.2 *Total Number of functional MoUs with national and international institutions, universities, industries, corporate houses law-firms etc. during the last five years*

Response: 13

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	2	2	3

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Infrastructure:

The level and quality of Infrastructure is the standard of any accomplished legal professional institute. College periodically assesses the infrastructure requirement for the proposed expansions. The College has its state of art infrastructure. The College at present has the following infrastructural facilities on campus:

The College has the following infrastructure:

- College has 7 classrooms of 60 capacity each and 4 classrooms of 25 capacity
- 11 classrooms are equipped with LCD Projectors or use on rotational basis by teachers as required.
- Fully furnished Faculty Room.
- Library facility with sufficient seating capacity of readers.
- Moot Court/Seminar Hall (50 capacity).
- Separate Commons Rooms for Boys and Girl students.
- Separate Washrooms complexes for Boys and Girls.
- Separate washrooms for Faculty.
- Elevator/Ramp Facility.
- Fire Hydrants/Extinguishers Available.
- Water Coolers.
- Institute has green landscaping with trees and plants etc

Administration Block:

- Administrative Office
- Air Conditioned Seminar Hall
- One computer labs with latest computer systems.(As Per requirement)
- Auditorium (250 capacity)
- High Quality of generator for regular uninterrupted supply of power.
- Rainwater Harvesting.
- Bore-well for regular supply of water.
- Guest House
- Cafeteria
- Legal Aid Clinic
- IQAC Cell.
- Play Ground etc. for use by the students and staff.

We are conscious of the fact that the infrastructure is to be optimally used. Keeping in view the college, we are certainly having more than adequate infrastructure. To optimally use this infrastructure, College has staggered its academic activities from 9:00 a.m. to 5:00 p.m. We regularly hold conferences, workshops

and seminars to use our Infrastructural facilities. Sports facilities are used by the students on a daily basis. Ample of parking space is also available for students and teachers.

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Adequate infrastructure

The College has adequate facilities and infrastructure for curricular and co-curricular activities.

- The College has sports facilities for games i.e. outdoor and indoor like Badminton, Chess, Carrom, Ludo, Cricket, Basket Ball & Volley Ball etc.
- The Sports committee supervises for indoor and outdoor games and conducts monthly meets.
- There is arrangement to use seminar hall as Yoga Hall for providing the physical fitness awareness to the staff and students.

The adequate infrastructure has been provided for the students to take part in extracurricular activities.

- The Auditorium with a seating capacity of more than 250 seats is very well equipped with good acoustics to conduct extracurricular activities.
- National level & International seminars and cultural activities are conducted here on a regular basis.
- There is always a proper arrangement of Dias, Mikes, Podiums & Banners to conduct any particular programme.
- The College has store room where the related equipment's like basketball, chess, ludo, badminton etc can be procured by the head of the sports committee during any conduct of the game.
- Equipment's i.e. Sound System with speakers and screens which are required for conducting the activities like National Seminar, Conferences etc. are properly arranged and regular maintenance and proper care is always being taken.

For proper and smooth conduct of the cultural and sports activities , College has formed different committee i.e. Cultural Committee which comprises of Student and Faculty Representative. Regular meetings are conducted by respective committee for the same.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 11

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 23.99

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
5.39	0.67	2.06	0.11	0.41

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library is the prime learning resource of any particular institution and is fully automated through integrated Library Management System known as LIBMAN by Mastersoft Software Company.

The library is a knowledge source of college and provides adequate services to students. Library has a total collection of 2197 books.

- Reading room is well furnished to accommodate 50 students at a time and provides conducive environment for study to the students.
- The Library has LAW FINDER Database installed in the system for the use of students and faculty members.
- Well-stocked and presently having a collection of books are continuously added to the collection to equip students with a wide range of academic.
- OPAC (Open Public Access Catalogue) Facility is provided for the students and faculties.
- The Library is well equipped with open access and e-resources for the use of the students as well as faculty members. Link to access e-resources is provided on website.
- The various housekeeping activities like data entry, issue and return and renewal of books are being maintained.

- The College Library is fully automated and provides user services through computer. Visitor's timing book of entry and exit is always being maintained in register .
- CCTVs are installed in the Library area for surveillance purpose

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4.2.2 The institution has subscription for the following e-resources

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Response: A. Any 4 or more of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	[View Document](#)

4.2.3 *Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals and legal databases during the last five years (INR in Lakhs)*

Response: 0.55

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.29	0.89	0.45	0.11	1.03

File Description	Document
• Details of annual expenditure for purchase of books and journals during the last five years (Data Template)	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 13.19

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 62

File Description	Document
Institutional data in prescribed format (Data Template)	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Institute provides computing facility with required configuration for computer system.These are distributed among the various departments for academic and administrative work. The institute has high speed internet of 50 Mbps to cater the need of academics as well as allied processes.

Key Features:

• Separate computer lab in the library, to facilitate internet access for all the students, non teaching staff and faculty members.This facility enables users to access meaningful information available online.

• E- Governance system by use of ERPs is implemented in Administration office, Exam, Library and for Academic Processes usable by faculty as well as students.

• LCD Projectors, Printers, Scanners, CCTV, Wi-Fi, LAN and Internet facility etc. are also available for effective teaching learning process.

• Digital section in Library with high-speed internet connection helps the students and faculty to browse videos, e-journals, e-magazines, e-newspapers etc.

• The College has the provision of Biometric Attendance for this the punching machine is installed.

4.3.2 Student - Computer/laptop ratio (Data for the latest completed academic year)

Response: 30:1

File Description	Document
Institutional data in prescribed format (Data Template)	View Document

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4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 63.2

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
4.16	2.75	3.49	2.4	2.2

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The Repair and maintenance of physical, academic and support facilities:

- Library, sports room, computers, and classrooms are under continuous maintenance process .
- College has well-defined procedure for repairing and maintenance activities to ensure time-bound maintenance work.
- The College has established systems and procedures for maintaining & utilising all the physical facilities such as Library, sport, computers, moot court room etc. which are augmented and maintained properly through Administration Staff.
- At the beginning of every academic session, proper availability of blackboards, lighting, and furniture in classrooms etc. is taken care of properly and if needed the requirements are fulfilled.

- Library Committee is functional which takes care of all the library matters and functions. Sports and Cultural Committee has the responsibility to organize cultural and sports events in the College campus for the students and the faculty.
- The maintenance work related to facilities like toilet blocks, computer labs, equipment, furniture, replacement, electric work, plumbing, RO-water-facilities, water tank, etc. is maintained on regular basis .
- The College has in-house staff for maintaining and utilising physical facilities.
- A system of procedures has evolved over the years for the maintenance and optimal utilisation of Infrastructure.
- Rules and regulations of the library are displayed and given in the calendar.
- Classrooms and campus cleanliness, campus maintenance is ensured by the support staff. Security staff i.e. Security Guards provides safety to the students.

IT Facilities : College hires technician from outside to maintain the IT facilities in the college which includes maintenance of computers, LCD Projectors, Printer, Scanner and other peripherals. Up gradation of software and hardware and maintenance of ICT facilities is done

Electrical Maintenance : All the electrical maintenance of the peripherals, equipment's, infrastructure and power related resources available in the college is carried out by electrician hired from outside as per need.

Garden : Institute hire gardener from outside as per need as well support staff takes care of plantations at various locations in the college.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 *Average percentage of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years*

Response: 8.38

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
44	31	19	15	41

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 *Capacity building and skills enhancement initiatives taken by the institution include the following*

    1.*Soft skills*
    2.*Language, communication and advocacy skills*
    3.*Life skills (Yoga, physical fitness, health and hygiene)*
    4.*Awareness about use of technology in legal process*

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	[View Document](#)

5.1.3 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 31.25

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

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2020-21	2019-20	2018-19	2017-18	2016-17
145	91	98	94	124

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	**View Document**

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	**View Document**

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 14.27

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
21	8	16	20	13

File Description	Document
Details of student placement during the last five years (Data Template)	**View Document**

5.2.2 *Percentage of Students enrolled with State Bar council*

Response: 86.21

5.2.2.1 **Number of Students enrolled with State Bar council (data for last completed academic year)**

Response: 125

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)

5.2.3 Average percentage of students progressing to higher education during the last five years

Response: 12.26

5.2.3.1 **Number of outgoing students progressing to higher education**

2020-21	2019-20	2018-19	2017-18	2016-17
15	6	10	20	16

File Description	Document
Details of student progression to higher education (Data Template)	[View Document](#)

5.2.4 *Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations)*

Response: 100

5.2.4.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2020-21	2019-20	2018-19	2017-18	2016-17
74	48	51	54	59

5.2.4.2 *Number of students appearing in state/ national/ international level examinations (eg:*

JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/ State government examinations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
74	48	51	54	59

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	**View Document**

5.3 Student Participation and Activities

5.3.1 *Total Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trail advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition*

Response: 6

5.3.1.1 *Number of awards/medals for outstanding performance in sports/ literary/cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/ Legislative drafting Competition at university/state/ national / international level (award for a team event should be counted as one) year wise during the last five years.*

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	1	1	3

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level during the last five year (Data Template)	**View Document**

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The college has a student centric approach and firmly believe in conferring every student with an opportunity to enhance their skills and aid them in facing tough competition that exists beyond their comfort zone. The vision of the college is to open a platform for students with continuous exposure to various facets of the legal profession.

At the beginning of every academic year, the students are provided with an opportunity to work on their communication skills and to participate actively in the orientation program. Students are given the opportunity to get involved in vide range of academic and co curricular activities which enhance their leadership skills and prepare them to work in a team.

The College constitutes various cells/committees that has active participation from students, like, the Moot Court Committee, Student Counsil, NSS Unit, Legal Aid Commitee, Grievance Redressal , Anti Ragging Committee, Library Committee, Internal Complaint Committee, IQAC, SC/ST Cell, OBC Cell, Minority Cell etc.

5.3.3 *Average number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated during last five years*

Response: 5.2

5.3.3.1 *Number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated year wise during last five years*

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	7	10	9

File Description	Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 *There is a registered Alumni Association that contributes significantly to the development of the institution through financial, teaching, mentoring and/or other support services*

Response:

GWCL has a registered Alumni Association. Every year institute conducts the Alumni Meet for interaction

and exchange of knowledge base acquired by passed out students working in various fields and sector of Indian economy.

Alumni contribute and assist institute for-

1. Conduction of Personality Development Programs

2. Career Counselling

3. Society Institute Interaction

4. Placement Assistance

5. Court Visits/ Law Firm Assistance

6. Project Assistance to final year students etc.

Apart from above non-financial agenda, during the recent alumni meet it has also been decided to assist and help the institute by means of financial inclusion as per willingness of individuals and to form registered alumni association of the institute.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The vision and mission of the institute have been developed with the active participation of all stakeholders and guidance from experts of various fields. The institute aims at becoming renowned institute of student's choice with courses aligned with recent development and need of society. The institute follows ethical practices and encourages Indian culture and value system. The institute is also committed for rural youth development and woman empowerment.

The top management including Trustees, Governing body, College Development Committee, Principal and Faculty are involved in design and implementation of quality policy and plans.

The resolutions related to policies and plans, made during meetings of Governing body and local managing committee are communicated to the principal. These are discussed in regular meetings of Principal and Faculty and action plans are prepared. Action plan for institute based on Academic Calendar, Vision Mission of the institute, Co-curricular and Extra-curricular activities is prepared by Principal and committee in-charges. The difficulty if any in execution is conveyed to management to fulfil the needs.

Various committees at institute level are formed in each academic year. The faculties constitute the member of these committees and are authorized to take appropriate decisions according to the role of committee in academics.

Interaction with stakeholders viz. alumni, parents, employers, take place and their suggestions, feedback are taken for continuous improvement in teaching and learning process.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Decentralisation and Participative Management of the College

- College promotes participative management, ideas to academic goals & progression strategies to promote efficient functioning to it.
- Teaching Staff & all other stakeholders are well involved in the which leads to efficiency, improved communication and satisfaction.
- The College constitutes various committees and reconstitutes as per requirement for smooth working.

A case Study showing the decentralisation and participative management –

College functions in a well-structured and proper manner to ensure participative management at all levels of decision-making.

As in, the knowledge of the law is thoroughly imparted through our college. Keeping this in view, College performs its participative management through the conduct of legal aid camps at regular intervals. Students who are enrolled in any law course have zeal and enthusiasm in providing legal services. The conduct of Legal Aid Camps directs the energies of the students of law in contributing to society.

As part of quality improvement and quality initiative, all the faculty members are directed to conduct Legal Aid Camps in rural areas and prepare the students for the same. The following procedure is followed which is as follows:-

- Academic Calendar is always prepared at the start of the session which includes all the activities to be conducted throughout the session.
- A meeting is convened for the planning and discussion (at which place and date the Legal Aid Camp has to be conducted) and also to decide the student representatives for the same. Then, a proposal is sent to the Principal for approval or for seeking permission to conduct such activity.
- After approval, the requisition is prepared for all the likely expenditures and gets approved, with this all the essential items like Banners, Leaflets & Refreshments for the students attending the camp is procured.
- For the proper & smooth conduct of Legal Aid Camp, prior information is also provided to the Gram Pradhan or the equivalent authority about the upcoming activity which will be conducted the next day.
- From the beginning we realised our social responsibility to spread the knowledge in the society. In order to meet this objective, street plays were conducted by the students in the rural area with the objective of making people aware of various laws, its amendments and their rights etc.

The Street Play in Legal Aid Camp focus on various contemporary issues like

- Female Foeticide
- Gender Equality
- Menace of Dowry
- Road Safety
- Ban on Plastics
- Ill effects of selfie addiction
- Benefits if new farmers policy.

- Students are being prepared for the same and after the conduct of the Camp a detailed report is prepared and submitted to the IQAC for future reference and as a record.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The college has a perspective plan for institutional development based on vision and mission of the college. It prepares action plan in the academic calendar for the whole academic year and same is tabled before the management with regard to its implementation. The Management monitors and reviews the plans by holding meeting with the principal and staff from time to time. In order to carry out the strategic plan the committees are constituted for each and every activity. Teachers have to participate in all the institutional plans and wherever the situation demands, students and members of Management Committee are involved. The meeting of the students is summoned to ensure their participation for the execution of the plans.

Special Motivational Lectures:

- The college has decided to have strategy and perspective plan of having regular special motivational lectures to focus on cognitive object and to impart knowledge and to motivate students to have their own perspective on topics covered by these lectures and to improve overall academic performance.
- The basic object of organising special lectures are:
- To enhance the students thinking level on particular field of law to create an awareness in the general public to create "Law Literate Society".
- Making students aware about the emerging areas of law.
- To offer an overview of different areas of law remotely related to their course.
- Provide relevant introductory talks to inspire budding advocates for making an informed choice with regards to future career.

Keeping in mind the above mentioned objectives the college has organized many special motivational lectures in the areas like IPR, Cyber Law, Information Technology, Human Rights, Recent Amendments in Procedural Laws, GST, Land Laws, Indigenous Language and Culture, Cashless Society, Uniform Civil Code, Nutrition and Wellness, Importance of Legal Profession, E-Evidence etc. High Court Judges, Senior Advocates, Academicians and Experts in different field are invited as resource persons.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Late Govindrao Wanjari College of Law Nagpur is governed by the Amar Seva Mandal, Nagpur, under the rules and regulations framed RTMNU, Bar Council of India. Management committee has appointed Principal as Head of the College along with teaching & non teaching staff. Advisory committee plays crucial role and act as a bridge between Management & Principal of the College.

College also constituted Internal Quality Assurance Cell (IQAC) to check quality measures of the college & to make suggestions to improve it. So far, in the management & progress of the College IQAC plays a crucial role.

The College has various committees coordinated by faculty members and monitored by the Principal to keep a check on academics and effective as well as efficient performance of the college in all aspects.

Various committees have been framed for internal coordination and monitoring which are as follow-

- Admission Committee
- IQAC Committee
- Library Committee
- Legal Aid Committee
- Moot Court Committee
- Sports Committee
- Anti-Ragging Committee
- Alumni Committee
- Student Grievance Redressal Committee
- Internal Complaint Committee (ICC)

Recruitment Strategies:

1. College calculates the requirement of faculty as per the RTM Nagpur University & BCI norms.

2. As per requirement, advertisement is given in reputed newspapers. Personal interviews of the candidates are carried out by the selection committee appointed by University. Qualified candidates are selected and appointment letters are issued for the same.

3. Through demo lectures followed by personal interview of the shortlisted candidates, candidates are selected.

4. The College takes efforts in identifying qualified senior and experienced professionals faculties.

Retention Strategies:

1. College has promotional policies to retain the faculty.

2. College promotes & encourage faculty for higher studies.

3. College is always keen in giving regular salary; increments updated from time to time.

4. Faculty members are encouraged to write and publish articles, books as well as research papers which are financially supported by the College if required.

5. Regular Practice of conducting programs like FDPs, conferences, workshops & seminars give opportunities to adopt changing requirements of the curriculum and recent advances in the particular areas of Law.

6. Achievements and significant contributions of staff members are well appreciated from time to time.

7. Ideal and conducive working environment encourages the faculty members to pursue an enriching career in academics, as a result of which most of the faculty members are pursuing their Ph.D. degrees.

8. The faculty members have winter and summer vacations, Casual Leave, Medical Leave, Duty Leave

Maternity Leave and Earned Leave.

9. Annual performance analysis is done considering student feedback, parents feedback, subject results, qualification up-gradation, research work, contribution in administrative work at college level. Based on this, faculty can avail the promotions at college level.

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

College trusts the contribution of the employee towards the overall development and progress of the College. College always encourages and supports the involvement of the staff in the improvement of the effectiveness and efficiency of the Institutional process. The Faculty being the intellectual capital is the greatest asset of the Institute. So, the Institute offers worthwhile welfare schemes to all the teaching and non-teaching staff to ensure and boost their work culture and effectiveness.

Teaching Staff

- As per state government rules and regulations welfare scheme are applicable.
- Credit society is available for emergency loan facility and saving
- Internal complain committee for prevention of sexual harassment for women staff and student.
- Felicitation of teaching and non-teaching staff on the occasion of retirement, promotion, awards of Ph.D., recognition of research supervisor, recognition on different bodies of university, Government.
- Redressal committee for teaching staff.
- Medical leave and Maternity leave.
- Financial Assistance for Publication, Attending Workshop, Conference etc.

Non-Teaching Staff

- Institute organises training programs as per the need for skill development of non-teaching staff.
- As per state government rules and regulations welfare scheme are applicable.
- Credit society is available for emergency loan facility and saving.
- Internal complain committee for prevention of sexual harassment for women staff and student.
- Medical leave and maternity leave.

6.3.2 *Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies publication and other academic incentives during the last five years*

Response: 22.52

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
13	0	0	0	2

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 2

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 18.6

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
13	0	0	0	2

File Description	Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

- The college has a performance appraisal system for all teaching and non-teaching staff of College. Every faculty member teaching and non-teaching has to submit self-appraisal form to the Principal at the end of the academic year.
- Teaching faculty performance is reviewed based on student results, punctuality, commitment, teaching skills , number of papers presented, number of conferences and workshops attended, research projects undertaken and involvement in other college activities.
- Non-teaching faculty are assessed based on attitude towards public, Co-Professional Improvement.
- Faculty performance is also assessed by Principal and Management.
- Student's feedback on teachers and teaching learning process are reviewed with utmost importance. All self-appraisal forms are carefully read by Principal.

Principal evaluates performance based on the following key parameters :

1.Results : Average of all the subjects handled in previous academic year.

2.Professional Improvement – Paper presented and published, books published , Seminars and Workshops etc. participated, any other research and development activities.

3.General Behaviour and Attitude Regularity and Punctuality Leaves Consumption – CL, DL and ML. Willingness to take up work from time to time.

4.Outstanding Achievement University ranks, additional qualifications like NET, SLET, M.Phil., Ph.D. or any other distinguished achievement - personal or institutional

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5.Student Feedback for underperforming in any of the above parameters by the faculty, Principal conducts personal meeting with the faculty. As the outcome of the meeting, Principal helps to empower the faculty with required skills and expertise by deputing to faculty training programme as needed.

6.Personal Interview with the management with every faculty of the college helps management in understanding the achievements and limitations of the teachers and to decide over the incentives and other benefits for the teachers. The process of evaluating Self-Appraisal form every year helps faculties to involve in many activities and evolve as a competitive teacher.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The budget estimates and audited statements are prepared regularly.The internal and external audits are carried out to ensure effective and efficient use of financial resources. There is a proper allocation and utilization of the annual budget.

Institution Internal Audit:

Internal financial audit is the continuous process and accountant mainly handle it. Internal audit is carried out annually. During the internal audit, the accountant may give few suggestions related to some of the finance and stock-related records, giving opportunity to the institute to address and rectify the same.

Institution External Audit:

Every year a group of external auditors comprising a team of chartered accountants perform the auditing of the institute's financial records and book as per guidelines of the income tax department. For external audit Management has appointed chartered accountant firm who takes care about external audit at the end of every financial year.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

College is private financed by the trust viable by self-generating funds through student fee collection. Institution charges various fee structures for different programme. The entire financial needs of the institution are managed through these funds.

Optimal Utilization of resources

Institution is self-sufficient for the recurring expenses like maintenance and operations. The institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure. Board of Management frames resource and expenditure policy. Board of Management also implements budgetary policy like funds allocation to departments, labs, sports, infrastructure, maintenance and others Budget is prepared by Accounts department.

For most of the institutional financial needs and requirements, funds generated from fee collection are used.

Utilization of resources is primarily for :

- Teaching and Non Teaching Staff Salary
- Faculty Development Fund.
- Sports and cultural activities
- Student and staff support measures
- Software & Internet charges
- Library resources
- ICT infrastructure
- Repair & maintenance work
- Printing & stationary

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The primary task of IQAC is to develop the system for conscious and consistence improvement. Internal

Quality Assurance Cell has contributed significantly for quality enhancement and assurance. With this proactive approach, IQAC Cell has designed a perspective plan encompassing all the stakeholders involved with the College.

IQAC will function as per the guidelines of NAAC issued time to time. A committee will work to monitor the quality assurance and quality enhancement in all academic activities.

- To reinforce the existing programs by increasing the flexibility to comprehend the curriculum and learn its practical implication as per the demands and requirements of the industry.
- To increase the productivity of the faculties by encouraging them to attend Faculty Development Programs and encourage them to publish research papers in high impact factor journals.
- To appoint faculties with experience against the vacant posts.
- To inculcate the use of Information Communication Technology (ICT Tools) for delivering lectures and organising academic activities.
- To utilize the emerging technologies for an overall development of faculties and students, for the purposes of enhanced learning outcomes.

Two practices institutionalized as a result of IQAC initiatives:-

Practice I

Agenda: Modification in Course file content.

Resolution:

Dr. Archana Sukey, proposed that there is need of addition of some extra points in course file content. She has suggested that this approved format of IQAC must be used by all faculty to maintain similarity in teaching learning process and its evaluation.

Thorough discussion was made and it was decided that course file content must be updated and Ms. Leena Langde has been given the responsibility to modify/add contents in course file.

Evidence of Success:

Modified course file format is used from Academic Year 2020-21.

Practice II

Agenda: Restructuring stakeholder feedback mechanism.

Resolution:

The principal proposed that there is need of restructuring feedback mechanism for collecting stakeholder feedback as per NAAC Manual i.e. there is need of inclusion of curriculum/ syllabus related questions in the feedback form.

Thorough discussion was made and it was decided that feedback mechanism at institute level must be restructured for collecting, analyzing and implementing feedback of all stakeholders. Feedback committee have been given responsibility to modify existing feedback forms and come up with new mechanism.

Evidence of Success:

Feedback mechanism is modified by changing existing feedback forms of all stakeholders and feedback is sought in new format from Academic Year 2019-20.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities.

Quality enhancement initiatives in the academic and administrative domains successfully implemented during the last five years.

Criterion 1: Curricular Aspects:

• University has implemented New Credit Based System (NCBS) implemented from Academic Year 2019-20 with UG courses elective subject and CBCS for PG Courses.

• Value Added Programs and life skills programs for students have been conducted every year.

• The faculty members are also encouraged to attend and participate in orientation programs/ activities organized by University.

• Students do court visits, jail visits, case dairy and internships every year as part of curriculum.

• The institute has restructured feedback mechanism from all stakeholders including Students, Alumni, Parents and Teachers.

Criterion 2: Teaching- Learning and Evaluation:

• The institute has admitted students from various reserved categories as per the reservation policies of competent authority.

• The institute has catered to the learning needs of students of different backgrounds and abilities.

• The institution has recruited proficient and devoted faculty members from diverse backgrounds.

• The institution utilizes student-centric methods and experimental learning approaches.

• The institution has ensured use of outcome based Education by calculating attainment levels of outcomes by direct and indirect assessment techniques.

• The institute has adopted and followed Continuous Internal Evaluation (CIE) prescribed by university to achieve academic excellence.

Criterion 3: Research, Innovation and Extension:

• The institute has put the sincere efforts to promote research culture amongst the faculty and students by motivating and encouraging them to publish their work in reputed journals and conferences.

• To upgrade the knowledge of faculty and students institute has organized various seminars and guest lectures.

• NSS and Extension Activity Cell has organized various activities such as Cleanliness Drives, Tree plantation, Blood donation, etc. are organized.

• MoUs are signed with the GOs, NGOs, industries, law firms and educational institutes for allied activities.

Criterion 4: Infrastructure and Learning Resources:

• The institution has infrastructure with well-equipped classrooms, library, seminar hall, ICT tools, Sports and Cultural facilities as per university norms.

• The institution has motivated students to participate in various extra-curricular activities.

• Institution has central library automated with LIBMAN software.

Criterion 5: Student Support

• The students of institute were benefitted by scholarship and free-ship scheme provided by Government.

• Student grievances are addressed through committees such as students Grievance Redressal, Anti-Ragging & Internal Complaint Committee .

• The student actively participated in sports/cultural activities organised at inter-college and intra-college competitions.

• The institute maintained strong and healthy interaction with alumni through alumni meets organised.

Criterion 6: Governance, Leadership and Management

• The strategic plan is prepared and its effective implementation is done for attainment of Vision and

Mission of the institute.

• E-governance system is used for planning and development, administration, finance, student admission and examination.

• Administration takes care of key attributes such as budgetary provisions, financial support, and Infrastructure development for smooth functioning of institute as well as faculty and non-teaching staff empowerment.

• The institute has performance appraisal system to judge the performance of teaching and non-teaching staff members.

Criterion 7: Institution Values and Best Practices

• The institute has girls' and boys' common room as common facility and separate provision for facilities of differently abled (Divyangjan) students.

• Institute follows green practices such as tree plantation, plastic free campus, paperless work, bus transport to achieve an environmental consciousness and sustainability.

• Institute has well defined process for solid, liquid and e-waste management.

• Contribution in Green Environmental Activities.

6.5.3 *Quality assurance initiatives of the institution include:*

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. *Collaborative quality intitiatives with other institution(s)*
3. **Participation in NIRF**
4. *Academic and Administrative Audit*
5. *Disability/gender/diversity audit*
6. **An***y other quality audit recognized by state, national or international agencies (ISO Certification, NBA)*

Response: B. Any 3 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution(Data Template)	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 *Measures initiated by the Institution for the promotion of constitutional values and gender equity during the last five years.*

Response:

Women have stepped into every avenues of the society. Our college is Pro Women Colleges promoting and engaging women as majority of our staff.

The question of gender sensitization has assumed greater importance. College is very much concerned and cautious about the safety and security of female students. College believe in having harmonious relationship between teachers and students. Teacher is the best person to explain to the student about the various topics with regard to gender sensitivity, for that purpose college regularly conducts sensitisation programs, special lectures, workshops and have also taken various steps to promote gender equity.

- College is having CCTV cameras in all the classes, library, staff room etc, mainly to protect the students and records each and every incident that takes place in order to have evidence and also to catch hold of the wrong doers.
- The Students Counselling through mentor mentee plays an important role in counselling the students. Mentor motivates the students whenever he/she faces any kind of a problem.
- College has Ladies Room facility.
- College has various committees like, Discipline, Anti Ragging and Grievance Redressal Committee, Committee for Prevention of Sexual Harassment etc. They can avail the help of these Committees if they have any such problems.
- To create awareness of equality in students & staff, institute provides equal opportunity for all staff and students irrespective of gender in all forums.
- The college has MOUs with Doctors on call facility for girls and boys independently.
- Suggestion box is made available where in students and staff can communicate their suggestions / problems related to various issues without any fear.
- The campus provides the facility of security guards to deal with the all-hazards related to safety and security.

Institution organises Special Lectures on Human Rights, Uniform Civil Code, Women Empowerment for the promotion of gender equity. College also conducts Personality Development Workshops, Legal Awareness Programmes and celebrates International Women's Day to create gender equity and sensitization.

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation

5. Use of LED bulbs/ power efficient equipment

Response: A. 4 or All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)

7.1.3 *Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)*

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**

Response:

The institute is very much conscious about the waste management to keep the campus clean and eco-friendly. The waste management in the campus is as briefed below.

Solid Waste Management:

The normal dry waste in the campus is carried out by Ghanta Gadi of Nagpur Municipal Corporation. Composting process is used to handle the wet solid waste.

Liquid Waste Management:

The liquid waste generated from the campus goes directly to the drainage system created by the local authorities in the vicinity of the college.

E-waste Management:

The Institute has MOU with computer vendor for Collecting and Disposing e-waste generated in campus.

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: A. Any 4 or all of the above

File Description	Document
Institutional data in prescribed format (Data Template)	**View Document**

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: A. Any 4 or All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	**View Document**

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: A. Any 4 or all of the above

File Description	Document
Institutional data in prescribed format (Data Template)	**View Document**

7.1.7 *The Institution has friendly, barrier free environment*

- *Built environment with ramps/lifts for easy access to classrooms.*
- *Divyangjan friendly washrooms*
- *Signage including tactile path, lights, display boards and signposts*
- *Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment*
- *Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading*

Response: A. Any 4 or all of the above

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7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

College is committed to promoting and maintaining cultural & workplace harmony. As the College has its different cells which works out with different aspects in which Cultural Comittee is one which takes the objective of development of academic and cultural activities of the students. The students participate actively in Dance Competition, Street Plays, Skits, Songs, Poetries & Speeches etc.

- The College takes extra effort in providing an inclusive environment for all the students and employees.
- Tolerance and Harmony to cultural, regional, linguistic, communal socioeconomic and other diversities is best achieved by the major festivals of all the religions at College.
- These events have also seen fusion performances of all cultural dances and drama performances.
- Regional events are also celebrated at the campus especially Ganesh Festival and Sharda Utsav.

Constitutional values are essential for worthy living. The Indian Constitution contains all such values, the values that are universal, humane and democratic of the modern age. Institution belives in unity in diversity and conducts programme like Non-Violence Day on the eve of 'Mahatma Gandhi Jayanti', 'Maharashtra Day Programme', 'Chatrapati Shivaji Maharaja Jayanti', 'Rashtrasant Tukdoji Maharaj Jayanti', 'Laxmi Narayan Day' Birth anniversary of Swami Vivekanand (Youth Yay) and 'Dr. Babasaheb Ambedkar Jayanti' to have inclusive environment amongst different walks of life.

Towards Constitutional obligations students are sensitized towards health awareness based, motivational and educative activities. Students are motivated to participate in NSS, which aims at developing students personality through community service. The institution as a part of constitutional obligation actively conducts activities from time to time in order to spread social awareness about issues like child abuse, illiteracy, alcoholism, corruption etc.

Students with NSS volunteers conduct cleaning activities in nearby villages and adjoining areas of the college and in the college campus from time to time. Students are encouraged to participate in Legal Aid activities which help to ensure that constitutional pledge is fulfilled in its letter and spirit and equal justice is made available to the poor, downtrodden and weaker sections of the society.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

College conducts various activities to sensitive students and employees of the college to inculcate constitutional obligations through legal awareness programmes, community oriented services in rural areas, gender equity programmes like workshops on domestic violence, women's right,. celebration of International Women's Day every year.

Institution celebrates National Festivals like Republic Day, Independence Day, Gandhi Jayanti, Constitution Day etc every year in the college. Staff and students participates in all social programs and program of national importance.

Academic & Social programs like Seminar, Conferences, Expert talks, Awareness Programs, etc which have enriched the knowledge about this aspects.

- Human Rights Day
- Constitution Day
- National Voters Day
- National Youth Day
- Blood Donation Program
- Swachh Bharat Campaign
- Road Safety Awareness Program
- For every Local, Vidhan Sabha and Lok Sabha election holiday was given for the students and staff to caste the vote, as well awareness of voting is also spread in neighbourhood.
- Programs imbibing Human Values and Professional Ethics are also organized regularly in the college under NSS & Extension activity cell.

Various activities like poster making competition, Moot Court and Debate Competitions on various contemporary legal issues. also, conducting various forms of legal aid and legal awareness camps to impart awareness on legal & social issues.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

In the pursuit of all-inclusive education, efforts are taken to make them conscious of the contribution of social, cultural and educational reformists. Street plays and skits are organized around various social

themes in college by students.

1.**Independence & Republic Day**: College celebrates Independence & Republic Day in the institution by hoisting national flag, Principal & faculty addresses to the students on these occasions.

2.**Ambedkar Jayanti**: On every 14th April college celebrates Ambedkar Jayanti, worshiping and garlanding the photo image of Dr. BabaSaheb Bhimrao Ambedkar

3.**Gandhi Jayanti as Non-Violence Day**: College celebrates every 2nd October as Gandhi Jayanti as well as Lal Bahadur Shasti Jayanti and also observe it as Non Violence day. College conducts speech and Patriotic songs Competition on this occasion.

4.**Constitution Day**: College Celebrates Constitution Day on every November 26 as it was the day on which we have adopted our Constitution and on this day there will be some special lectures/ speeches on the importance and making of the Indian Constitution.

5.**International Women's Day: O**n 8th March of every year and Women Empowerment Programmes on the eve of International Women's Day.

6.**Human Rights Day**- On 10th December every year college organizes Human Rights Awareness Programme.

7.**We observed birth and death anniversary of Late Govindraoji Wanjari**

8.**Maharashtra Day** 1st May every year.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice-1: Mentorship Programme

Title of practice: Mentorship Program : A step towards Holistic Development.

Objectives of the practice : Realising the expectations of Vision and Missions of the college. To help the mentee to learn the ropes and prepare for career advancement. To help the mentee to develop a sense of competence and clarity of identity. Sharing of suggestions, opinions and problems at personal or professional front.

The context: It was noticed that the students motivation level at the time of admission was generally low. These students not only have misconceptions, but also are unaware of the importance of the advocacy. The students need varied time to come out of their shell to face the demanding world. These students need to be handled individually by setting reasonable goals and working on their confidence and independence. It is also understood that these students should be engaged in challenging activities and also need to provide with courteous negative feedback whenever necessary.

The Mentorship Program was started with a view of sharing the knowledge, advice, and resources from the

mentor to mentee. While designing the programme care was taken to understand the present young generation mentality and the all round development for their future career opportunities. This programme was informal neither to, before commencement of the NAAC assessment and accreditations process. It gave an opportunity to straighten and create the process.

The practice : Mentorship Program always tries to help the mentee to achieve his/her career path by providing guidance, motivation, emotional support and role motivation, stress related issues and role modelling. The program allows discussing openly with the students in order to work on their challenges and highlight the positive side of an individual. During the discussion, inputs are provided by the mentor for the betterment of the mentee. Each year students are allocated with new mentor and a record of mentor mentee meeting is maintained. The students are given valuable suggestions. Unanimously, through feedback the students expressed that being involved in the Mentorship program has made them more confident and inspired them to bring changes in their lives. They also spoke about the difference it made to their academic and personal growth and how empowering it was to be part of something larger than ourselves.

Moreover, recently we've started "Peer Mentor Program" in which students of final year of all programs are assigned as peer mentors for junior fellow students. Interactive sessions and meeting are organised by students at their level in order to help, share their experience and guide junior students with various curricular and extra curricular activities.

The mentors ensured that the mentee issues are resolved and positive progress is made. The Mentorship program is conducted simultaneously along with the regular academic session for LL.B, B.A LL.B, LL.M students. The program focuses on personal and professional growth.

Evidence of Success : The Mentorship Program has been restructured from the past two years with required modification. The success of the programme is evident from the following areas of improvement :

- Increase in attendance
- Increased participation
- Enhanced performance in all activities
- Lowered conflicts
- Creates conducive environment
- Built positive attitude and focus.
- Health, Happy and Holistic Minds.
- These observations are based on the statistical data and also the feedback from stakeholders like faculty and parents through various interactions and feedback from students.

Best Practice-2: Legal Aid Cell

Title of practice: Legal Aid Camps

Objectives of the practice :

- To provide assistance to people otherwise unable to afford legal representation and access to the court system.

- Legal Aid is a socio-legal movement bringing justice to the poor and spearheading peaceful change

under law towards the constitutional goal of just, egalitarian order

- To direct the energies of the students of law in contributing to the society. These students are headed by their teachers. The members of the Legal Aid clinic are engaged in spreading legal awareness in rural areas through street plays as well as legal aid camps where they make the target population aware of different legal service programs and guide them to avail these facilities.

- To create sense of social responsibility among students towards society.

- To Promote Constitutional mandate of Equal Justice and free legal Assistance.

- To strengthen alternative dispute Resolution system.

- To organize legal aid camps in rural or slum areas with the view to create awareness about the legal rights amongst the masses.

- To understand their problems in a more appropriate and detailed manner.

- To empower underprivileged section of the society.

- To develop the research knowledge and skill of the students.

The context: Article 14of the Constitution of India talks about equality before law and Article 39A provides for equal justice and free legal aid. "Article 39A: of the constitution of India provides for holistic approach in imparting justice to the litigating parties. It not only includes providing free legal aid via appointment of counsel for the litigants, but also includes ensuring that justice is not denied to litigating parties due to financial difficulties.

Legal aid is the provision of assistance to people otherwise unable to afford legal representation and access to the court system. Legal aid is regarded as central in providing access to justice by ensuring equality before the law, the right to counsel and the right to a fair trial. A number of delivery models for legal aid have emerged, including duty lawyers, community legal clinics and the payment of lawyers to deal with cases for individuals who are entitled to legal aid.

Legal aid has a close relationship with the welfare state and the provision of legal aid by a state is influenced by attitudes towards welfare. Legal aid, as a significant welfare right, is not the exclusive product of political right to seek defense in a court of law. But it is an outcome of the twentieth century struggle against poverty to ensure just human living to the people at large. Legal aid is a basic indispensable postulate of the legal system and certainly not a matter of charity. In the traditional sense, legal aid included appointment of a lawyer at the expense of state, exemption of court fee, process fee other payable fee. Later on, the scope of the legal aid was expanded and the pre-litigation aid has been covered under it.

The practice : The Legal Aid Camp is one of the prestigious activities of the college through its Legal Aid Clinic that received overwhelming response from the Nagpur city and Taluka of the districts. The aim of this programme is to create the legal awareness amongst the people and counseling of the poor and needy litigants. It provides the platform to the final year students to be societal oriented. In the consecutive years the issues and subjects addressed by many District Judge, Additional District Judges, and Judicial Magistrates, and Senior Advocates to achieve the goals of the programmes. Its success lies in right identification of the Taluka to make litigation free villages. It avails opportunity of amicable settlements of disputes and students get chance of Para legal services. The institution has designed legal aid activities in such a manner, so as to ensure that the opportunities of justice are denied to any citizen by the reason of economic or other disabilities. With this view, the institution strives to provide social justice to the people at no cost and at their doorstep. The programme of the college is unique in itself. The Clinic acts in collaboration with District Legal Services Authorities, Nagpur. The prominent activities conducted throughout the year under Legal Aid Clinic are:

- Rendering free Legal Counseling to poor and needy people – The Legal Aid Clinic of the institution provides free counseling from Monday to Friday between 3pm to 4pm to the poor and needy people.

- Organizing Legal Aid Camps : Every year Legal Aid Clinic of the Institution organizes legal Aid Camps at rural or slum areas with the object to spread legal literacy amongst people.

The Details of The Legal Aid Campus during last Five Years are as follow:

Year	Date	Venue	In collaboration With	Guest	Issues addressed
2015-2016	**11July 2015**	**Sawargaon,Katol**	**Institute of Human Rights**	**Adv.Anant Neware** **Mr.Lalwani**	**Dowery Death,ill-effects Liquor**
2016-2017	**19Feb2017**	**Gumgaon,Hingna**	**District.Food supply department**	**Adv.Tahlaniya** **Mr. Naresh Wanjari** **(DFO,Nagpur)**	**Awareness about Pantpradhan** **Ujjawala Yojana**
2017-2018	**3** **Feb** **2017**	**Kalmeshwaar**	**Tanishque,NGO**	**Shri.Vishal Dhumne** **(Deputy Supretendent ofPolice,Kalmeshwar)** **Mrs.Nisha**	**Cyber Crime and** **Securities,** **Selfie-addiction**

				Dandawate (Polic Inspector	
2018-2019	19 Feb 2018	Makardhokda	Allumni GWCL	Dr. Sonali Wankhede (PHC,Makard hokde)	"Save Girl Chid"and "Stop Child Labour"
2019-2020	1 Feb 2020	Besa	Allumni GWCL	Mr.Naresh Bhoyar (Sarpancha Pimpla Gram Panchayat)	Importance Of Organic Farming and RTI, Act
2020- 2021	20 Feb 2021	Tembha	Virtual mode		Awareness About Covid-vaccination and precaution after vaccination
2021-2022	27/10/2021 & 08/11/2021	Hingna Tahsil	Block Development officer (B.D.O.) Hingna Tahsil	Mr. Bal Yeole	Awareness about Free legal aid in rural area near Hingna Tahsil(Justice on your doorsteps)

The Legal Aid Clinic consists of three faculty Members, 5 student members and office superintendent, of which one faculty member is the coordinator and other two are the members. The Co-ordinator fixes up the date in consultation with the Sarpanch of the Village. The Institution thereafter, takes an opportunity to invite the dignitaries such as members of Local judiciary, Members of District Bar Association, Police Inspector, Tehsil officer of the Village, Para Legal Volunteers etc. Students perform street plays, display posters, prepare literary material to inform villagers about their rights and address the socio-legal problems faced by the villagers of that rural area with the guidance of eminent lawyers, famous advocates and judges. Villagers are also provided an opportunity to clarify their doubts. Thus, through Legal Aid Camp the institution gets an opportunity to understand the difficulties faced by people in the distant villages for having access to justice.

Challenges : Organizing legal aid camps at rural or slum areas invite many challenges. It begins with searching of place where the camp is to be organised. The group of students thereafter conducts survey of socio-legal problems prevailed in that locality and address those problems through street plays and speeches. It is self-finance activity as the Institution does not get any financial assistance from government or any other agency to organise the camp. The other challenge faced by the Institution was to convince rural, illiterate people to take time off to attend the camp. To plug this problem the institution started the practice of addressing their issues through street plays with the view to make it more easy and interesting.

Evidence of Success : The response to the legal aid Camps in the Nagpur District is very good. It is not only the platform to provide legal information but also to enable poor and needy people to have access to justice with a view to uphold the Constitutional guarantees of equal Justice and free legal aid. Legal aid camps are fruitful in providing legal advice and suggestions to the people of some remote areas who actually do not have necessary legal information. Later on also, some of these people contact with the Principal and teachers and seek suggestions regarding their legal problems. These have also become a learning process for the students. They gather practical knowledge regarding various cases by directly interacting with the people, which is not possible to gather in the classroom and through books. Final Year Students maintain the register of the problems of the villagers. It is found that after coming back from the legal aid camps; the students can relate the legal provisions with the practical problems of the people, so, understanding of the provisions become more easy and clear.

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

- The college also aims at vitalizing the learning skills with a focus on futuristic demands, vitalizing teaching learning process, ICT, Human Values, and functional relationship with all the stakeholders for the holistic development of the individual and society.
- College also strives to create virtuous, meritorious personalities and to prepare professional, creative, and humane students to serve the humanity by setting a commendable tradition of initiative and imagination.
- The institution stands apart from all other colleges by placing greater emphasis on producing professional students by providing value-based education and enabling the students to face challenges in modern life.
- The institute aims at instilling a sense of self-discipline, leadership and accountability among students and developing a respect for democratic, ethical, and moral values. Institute provides the best amenities required for students to enhance their skills, Academics, and Extra-curricular activities and brings out the best in them.
- Guest lectures, Court Visits, Jail Visits, Moot Court Competition, Legal Aid Clinic etc. are organized throughout the year, by which the students are exposed to the practical world and all the recent developments and innovations.
- To bring out the concealed talents of the students every year the institution conducts Annual Cultural Event and Sports Events with NSS and Extension Activities to instigate the sense of nationalism in students.
- The institution has provide state of art facilities in terms of infrastructure for teaching, learning and sports activities to make a student, complete in all dimensions.
- The Classrooms, Seminar Hall, Library and Administrative office are highly conducive to the overall academic environment.

5. CONCLUSION

Additional Information :

Amar Seva Mandal's Late Govindrao College of Law is a pioneering legal institution and has evolved over a time with the tremendous efforts and leadership of the management, principal, faculty, staff and students. With an aim of developing innovative strategies in legal education, GWCL is committed to provide world class learning experience. The institution is incorporating new techniques to facilitate the students to enhance their professional skills and strengthen their aptitude to face new challenges. The ICT tools and smart class rooms have made the teaching and learning process more dynamic and interactive. The special lectures series regularly organized by college provide a congenial environment for academic progress. Apart from academic activities the institution plays a major role in conducting various programmes to create awareness amongst its stakeholders to take up social responsibility.

Concluding Remarks :

As an important step towards fulfilling the mission and vision, GWCL is submitting the Self Study Report to the National Assessment and Accreditation Council towards enhancing the Quality in Academic and Administration of the Institution. The institution has maintained high standards in the process of teaching-learning and evaluation. To ensure the efficacy of this process the college functions in a variety of ways. The institution ensures that the students are admitted in a transparent manner following all the statutory regulations. Further, the institution has achieved diversity in enrolment of students in terms of all classes of society and geographical locations. The college aims to provide the students with holistic education with a proper blend of formal, informal and practical training to augment their learning ability. The institution provides all the required facilities for sports and recreation to ensure overall development of all students. This self study report (SSR) is prepared as a first step towards obtaining accreditation from National Assessment and Accreditation Council (NAAC), covering all the aspects of different criteria based on the inputs, which lays a significant importance in the enhancement of quality in academics and administration of the institution. GWCL has been consistently involving in developing innovative strategies to meet the legal education its future challenges from the social perspective. The accreditation by NAAC helps in developing innovative educational programme and boost morality. All the academic endeavours in the previous years, drive us towards to reach the goals and become conscious to achieve Institutional Vision and Mission.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
2.3.3	*Ratio of faculty mentor to students for academic and other related issues (Data for the latest completed academic year)* 2.3.3.1. *Number of faculty mentors assigned to students for academic and other related issues:* Answer before DVV Verification : 15 Answer after DVV Verification: 16 Remark : DVV has made the changes as per shared report by HEI.
3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years** 3.4.3.1. **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>9</td><td>9</td><td>5</td><td>3</td><td>3</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>6</td><td>6</td><td>3</td><td>2</td><td>3</td></tr></table> Remark : DVV has excluded days activities.
3.4.4	**Average percentage of students participating in extension activities at 3.4.3. above during last five years** 3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>370</td><td>430</td><td>225</td><td>145</td><td>150</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>250</td><td>365</td><td>195</td><td>139</td><td>150</td></tr></table>

	Remark : DVV has made the changes as per 3.3.3

4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**
	
	4.2.4.1. Number of teachers and students using library per day over last one year
	    Answer before DVV Verification : 312
	    Answer after DVV Verification: 62
	
	    Remark : DVV has made the changes as per average of teacher and students using library per day on (dates)

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations